



# Greater Lansing Islamic School

940 South Harrison  
East Lansing, MI 48823  
(517) 332-3700  
<http://school.lansingislam.com>  
[school@lansingislam.com](mailto:school@lansingislam.com)

## RECORDS RELEASE (New Students)

Name and address of last school attended.

\_\_\_\_\_  
\_\_\_\_\_

Telephone number \_\_\_\_\_

Please forward the transcript of \_\_\_\_\_

Birth date \_\_\_\_\_ who will be enrolled in grade \_\_\_\_\_ at

Greater Lansing Islamic School.

We have just enrolled the above student at Greater Lansing Islamic School. Please forward all records, including:

- Medical records
- Social and psychological evaluations,
- Special Education records.
- Grades earned to the date of withdrawal and results of Standardized tests.
- Parent/teacher conference notes
- Other important data which would assist us in placing and evaluating this student.\*

Thank you,

Principal's signature: \_\_\_\_\_

Jamila Jones, PhD

Send records to: Greater Lansing Islamic School  
940 South Harrison  
East Lansing, MI 48823  
(517) 332-3700 (Phone)  
(517) 332-7666 (Fax)